

Embassy of Spain in Nairobi
Requirements for Au Pair Visas

❖ ***Please note that the applicant must be aged between 17 to 30 years at the time of application.***

Documents Required.

a) From the applicant:

- Application form duly completed and signed.
- One color passport-size photograph not more than six months old, in color, white background, and full front face, with no hat nor scarf, nor sunglasses.
- Passport or travel document valid for the entire period of stay (original and one photocopy of all the pages).
- Previous passports, if a new passport has been issued within the last 3 years.
- Non-Kenyan/non-Ugandan passport holders must provide **proof of residence in Kenya**, the validity of which should extend to at least 30 days beyond the date of expiry of the visa. (Original and one photocopy).
- Proof of admission to a Learning Institution, authorized in Spain, for full time studies leading to a degree or certificate.
- Accommodation can be proven through the Au Pair Placement Agreement.
- Public or Private Medical Insurance whose premiums should be partly covered by the host family.
- Supporting documents accrediting the financial means to cover the living expenses, during the entire stay as well the cost of returning to your home country.
- Current Medical Certificate, issued on a date no less than three months before the placement, stating the general state of health of the said person. The certificate must also state the following ***“This medical certificate guarantees that Mr./Mrs./Ms. XXXX does not suffer from any disease that may constitute a serious danger to public health as stated in the International Health Regulations of 2005”.*** (Original – duly legalized).
- Duly filled and signed **Au Pair Placement Agreement** in the terms established in Articles 6 to 9 and 11 of the Agreement. This Agreement must comprise of the following points:
 - Duration of the Placement Agreement, with a maximum of one year.
 - Domestic duties for a period of time that does not exceed 5 hours daily.
 - Provision of a minimum of one full day free per week. At least one of the free days each month must be a Sunday, in order to allow the student to participate in Religious activities.
 - Specification of the home in which the person placed as an Au Pair will have to share in the Host Family’s life, enjoying at the same time a certain degree of independence.
 - A determined amount which the person placed as the Au Pair will receive monthly as pocket money.
 - Circumstances which allow the Placement Agreement to be dissolved by whichever of the parties with a notice of two weeks.

For Studies lasting more than six months:

- Valid Good Conduct Certificate, from the Country of origin or from the Countries in which the applicant has resided during the previous 5 years; this is applicable for persons over the age of 18 yrs. (original - **duly legalized**).

Please Note:

- All the documents should be presented in original, plus one photocopy, in English, or with a legalized Spanish translation.
- An interview at the Embassy may be required.
- The Consular Section reserves the right to request any complementary documentation it considers necessary.

Important Notice:

The mere submission of the listed documents does not guarantee the issuance of a visa. Individual assessments are made in every case.

Within one month of arrival in Spain, the Student should apply for a Student Card from the relevant Spanish Authorities.

1st January 2023
Visa Fee: Kshs 10,394