

LEGALIZATION PROCESS IN UGANDA 2023

(POLICE) CERTIFICATE OF GOOD CONDUCT & POLICE CLEARANCE CERTIFICATE

Once obtained from Interpol Kampala, Mabua Road, Kololo, it is then presented to the Ministry of Foreign Affairs of Uganda for stamping, Address; Apollo Kagwa Road, Department Of Legalizations, Kampala.

MEDICAL CERTIFICATE

A complete medical examination and laboratory tests should be done at a recognised Hospital, requesting a medical certificate for studies abroad. The medical doctor should include the sentence in brackets "*This medical certificate guarantees that Mr./Mrs./Ms does not suffer from any disease that may constitute a serious danger to public health as stated in the International Health Regulations of 2005*". The document should then be stamped/legalized by the Ministry of Foreign Affairs after passing through the relevant medical body of the country.

ACADEMIC CERTIFICATES

In some cases the Certificate should be certified at the Ministry of Education in Kampala and afterwards be legalized at the Ministry of Foreign Affairs of Uganda.

BIRTH CERTIFICATES

Released by the Birth Civil Registration Authority and afterwards Legalized at the Ministry of Foreign Affairs of Uganda and thereafter legalized by the Ministry of Foreign Affairs of Uganda.

MARRIAGE CERTIFICATE

Released by the Marriage Civil Registration Authority in Kampala and thereafter legalized at the Ministry of Foreign Affairs of Uganda.

THE LEGALIZATION PROCESS AT THE MFA & EMBASSY OF SPAIN

Certification/Legalization of Documents at the Ministry of Foreign Affairs, Kampala.
Tel.: + 256-414 345661

At present the legalization fee per document is Kenya Shillings 973 to be deposited at the NCBA Uganda Ltd. NCBA. 10 Kafu Road Twed Towers, Nakasero, Kampala to the Account of Embassy of Spain. Account Number: 6675960038.

A pre-paid return DHL Courier is used to dispatch the Certificates to the Embassy of Spain in Nairobi by the applicant and should include photocopy of passport, information letter, Certificate/s, receipt of bank payment for legalizations.

For information, communications contact the following e-mails:
nellyruiz2001@infocom.co.ug and emb.nairobi.vis@maec.es